

LEADS ADVISORY POLICY BOARD (APB)
MEETING MINUTES
TUESDAY, NOVEMBER 18, 2025
10:00A.M.

ATTENDEES:

APB Voting Members Present:

Col. Christopher Campbell, Deputy Director, Illinois State Police, *Chairperson*
Deputy Chief Nichol Bleichner, Illinois State University Police Department
Mr. Anthony Cobb, Deputy Director, Illinois Law Enforcement Training & Standards Board
Mr. Jim Dawson, National Insurance Crime Bureau
Assistant Chief Brad Dixon, Peoria Police Department
Mr. Timothy Lavery, Illinois Criminal Justice Information Authority
Chief Harry Masse, Metropolis Police Department
Sheriff Derek Morgan, Wabash County Sheriff's Office
Col. Chris Owen, Deputy Director, Illinois State Police
Col. J.W. Price, Deputy Director, Illinois State Police
Ms. Rose Rossi, Executive Director, Illinois Public Safety Agency Network
Deputy Chief Michael Schassburger, Cook County Sheriff's Office
Mr. John Tannahill, Retired Chief of Police, Lake County Forest Preserve Police Department

APB Non-Voting Members Present:

Ms. Suzanne Bond, Assistant Deputy Director, Illinois State Police
Lt. Col. Jason Bradley, Commander, Illinois State Police
Ms. Jill Collum, Bureau Chief, Illinois State Police
Lt. Col. Brandon Davis, Assistant Deputy Director, Illinois State Police
Ms. Carol Gibbs, LEADS Administrator, Illinois State Police
Capt. Greg Hart, Bureau Chief, Illinois State Police
Capt. Jim Rosanova, Bureau Chief, Illinois State Police

Staff and Visitors:

Mr. Boyd Butler, Interim Bureau Chief, Illinois State Police
Mr. Daniel Hall, T/A Assistant Bureau Chief, Illinois State Police
Mr. Charles Caudill, Statewide LEADS Coordinator, Illinois State Police
Ms. Royale Anne Hinds, Administrative Assistant, Illinois State Police
Ms. Rebecca Jurgens, Tazewell County Sheriff's Office
Ms. Jolene Klein, Tazewell County Sheriff's Office

INTRODUCTION & OPENING REMARKS:

Col. Christopher Campbell

The Advisory Policy Board's purpose and objectives are to make general policy recommendations to the Illinois State Police (ISP) Director regarding the operational principles for LEADS; review and consider any change to the LEADS rules, regulations, standards and procedures; provide recommendations to the Director with respect to any participating agency that is not compliant with LEADS rules, including potential sanctions; review and consider any other LEADS issues as directed by the ISP Director.

LEADS APB BY-LAWS

Assistant Deputy Director Suzanne Bond

Before today's meeting, the LEADS APB By-laws were reviewed, updated, and distributed to the members. Attendees had no questions or comments.

LEADS ADMINISTRATOR REPORT

Ms. Carol Gibbs

1. CJIS Updates, FBI CJIS Security Policy (CJISSECPOL) Modernization:
 - Security training is now required every year instead of every other year.
 - If you have questions about the modernized security policy , we suggest the following options:
 - the FBI has a website devoted to the security policy and a companion document with all the details of the control families.
 - you can visit the IJIS Institute at IJIS.ORG, a consortium of industry professionals, security professionals, government employees, FBI Security Officer, and other interested parties.
 - If licensing software, your IT partner should be aware of CJIS Security Policy.
 - You can call us directly or through our Help Desk. To clarify, our role is to help you assess if your security plan is compliant.
 - From October 1, 2025 to October 1, 2026, the FBI CJIS Division Audit Unit has suspended their audits of the states. ISP is not suspending IT audits and will continue to assess the P1 controls.
2. NCIC N3G (XML):
 - The next generation has been in the works since 2017. Currently we are working on a new network connection to the FBI during Phase 1. Phase 2 will include a transition of the data. Agencies will not have to make any changes. The next generation will improve searches and algorithms, plus allow for compound names and offline searches.

LEADS COORDINATOR REPORT

Mr. Charles Caudill, Mr. Boyd Butler

1. Migration to Fox Talk / OFML:
 - In April 2022, we started the migration to FoxTalk with a total of 1,059 agencies migrating, so far. A large advantage for agencies is the migration allows for accessing driver's license imaging from the Illinois Secretary of State.
2. Firearm Restraining Order (FRO) to NCIC Extreme Risk Protection Order:
 - Since 2019, Illinois courts have issued orders called Firearm Restraining Order (FRO) that prohibits a subject from purchasing or possessing a firearm. The FROs that qualify will be sent to NCIC for addition to their Extreme Risk Protection Order file which can be accessed nationwide.
3. Field Notification Program (FNP) Modification
 - A system modification is necessary so that individuals entered into the LEADS FNP File can also be entered into the NCIC Violent Person File.
 - Record retention - the entries purge from the Field Notification Program after 5 years, rather than every 24 months as discussed during the meeting.
4. Violent Person File (VPF)
 - ISP, along with the FBI, are encouraging local agencies to make entries into the Violent Person File. LEADS Hot File System (HFS) modifications are being made to allow FNP and VPF entries of the same person. There are three criteria to be included in the Violent Person File:
 - convicted of assault or murder of a law enforcement officer;
 - convicted of murder or attempted murder; or
 - convicted of any violent offense where a firearm or weapon is used.
 - A flyer from the FBI about the Violent Person File is attached to this summary.

NEW BUSINESS

No new business.

Motion to adjourn by Deputy Chief Nichol Bleichner. Seconded by Chief Harry Masse.